



**QUALICUM SCHOOL DISTRICT
POLICY COMMITTEE OF THE WHOLE REPORT
TUESDAY, NOVEMBER 18, 2024
1:00 P.M.
VIA VIDEO CONFERENCING**

Facilitator: Trustee Eve Flynn

Mandate: To discuss and make recommendations to the Board on all matters related to Bylaws, Policy, and Administrative Procedures.

We would like to give thanks and acknowledge that the lands on which we work and learn are on the shared traditional territory of the Qualicum and Snaw-Naw-As (Nanoose) First Nations People.

1. INTRODUCTIONS AND TERRITORIAL ACKNOWLEDGEMENT

2. FOR INFORMATION

It was noted that Administrative Procedures are under the purview of the Superintendent to amend/revise as needed and then the Board is formally advised of the change at its next Regular Board Meeting.

a. Appendix to Board Policy 305: Public Interest Disclosure

To include a Disclosure Report Form, as per provincial legislation passed 3 years ago. This form helps in expediting the process in a streamlined manner.

b. Appendix to Board Policy 900: Privacy Management

To provide categories of records available without a formal Freedom of Information request and will be published on our website for public consumption. Two collective agreements are still pending as the Support Staff and MATA/BCTF agreement have not been ratified.

3. BYAWS/POLICIES POTENTIALLY GOING TO FIRST READING

a. Review of 500 Series

- Discussion centered on whether the 500 series of policies required review and amendments and/or whether any would fit more appropriately elsewhere.
- Consideration was also given to renaming the 500 series and this will be discussed and decided at a future meeting.
- Policy 500 – *Communicating Student Learning and Student Placement*: The Context statement will be revised to be more relevant with the new Reporting Order. Will be brought to the January CoW.
- Policy 501 – *Acceptable Use of Technology (AUP)* will be reviewed by the Senior Leadership Staff to ensure it aligns with new Ministry language regarding use of personal devices at school as well as the new technology of AI and ChatGPT, which impacts students use of technology at school. School Codes of Conduct also capture some of this information. Reviewed and non-substantive changes to be brought the January CoW.
- Policy 502 – *Field Experiences (Trips)*: Reviewed and non-substantive changes to be brought the January CoW.
- Policy 503 – *Animals in Schools*: Reviewed and determined that no changes were required.

- Policy 504 – *Copyright and Intellectual Property*: will be reviewed by the Senior Leadership Team and reconsidered at the January Policy CoW meeting.
- Policy 505 – *Fundraising in Schools*: Reviewed and determined that no changes were required.
- Policy 506 – *Conduct of Coaches*: Reviewed and determined that no changes were required.
- Policy 507 – *Programs of Choice and Specialty Academies*: This policy was last reviewed and updated in May 2022. Reviewed and non-substantive changes to be brought the January CoW.
- Policy 508 – *Career Education*: Was last reviewed and updated in April 2023. Legislation is expected in the new year on Dual Credit Course Accreditation. Accompanying resource material for this policy will come soon with a *Career Education Handbook* and a *Coaching Handbook*. No changes required at this time.
- Policy 509 – *Educational Change due to Emergencies*: Reviewed and determined that no changes were required.
- Policy 510 – *Learning Resources*: this was recently adopted as a new policy. No changes required.

4. **BYLAWS/POLICIES POTENTIALLY GOING TO SECOND READING**

a. **NEW Policy 605: Duty of Fidelity to the Employer**

Discussion revolved around subsuming this proposed Policy 605 into Policy 606: *Respectful Workplace*. Commentary reflected on the Professional Standards for BC Educators #5, the BCTF Code of Ethics Article #5, collective agreement language and overall concepts of how our community, colleagues, students, educators and the like, communicate with and to each other in a healthy and respectful manner. Support was for this policy to be subsumed into Policy 606. This will be reworked and presented at the January Policy CoW.

5. **BYLAWS/POLICIES POTENTIALLY GOING TO THIRD AND FINAL READING**

None

6. **FUTURE TOPICS**

- Continued Review of Policies 500, 501, and 504 and Policy 606.

7. **NEXT MEETING DATE**

- Monday, January 20, 2025 at 1:00 p.m. via Microsoft Teams